



**PROGRAM OF SUPPORT FOR THE POPULATION CENSUS AND THE NATIONAL STATISTICAL SYSTEM OF SURINAME
(SPCNSSS)
MINISTRY OF FINANCE AND PLANNING**

Vacancy Announcement: Procurement Specialist

Institution: Inter-American Development Bank (IDB)
Country: Republic of Suriname
Project: Program of Support for the Population Census and the National Statistical System of Suriname (SPCNSSS) (SU-L1070)
Sector: Reform/modernization of the state-reform and public sector support
Loan No.: 5830/OC-SU
Reference No.: SPCNSSS-CS-IC-003
Position: Procurement Specialist
Working hours: Full-time
Deadline: May 20th, 2024

The Ministry of Finance and Planning has received financing from the Inter-American Development Bank (IDB) toward the cost of the Program of Support for the Population Census and the National Statistical System of Suriname (SPCNSSS).

The Ministry of Finance and Planning invites all suitable and qualified candidates to apply for the vacant position of Procurement Specialist for the SPCNSSS-PIU. Candidates will be selected in accordance with the procedures set out by the Inter-American Development Bank.

BASIC FUNCTION OF THE POSITION:

The Procurement Specialist will be responsible for all national and international procurement of goods, works and services of the Program, in accordance with the Program Operations Manual (POM), Procurement Standards of the IDB and requirements of the Government of Suriname (GoS) (specifically the Ministry of Finance and Planning).

QUALIFICATIONS:

Education:

- A Post-Graduate Degree in Procurement, Public Administration or related fields

Knowledge/Experience:

- Knowledge of public procurement and previous experience with IDB related projects and procurement policies is a plus;
- Knowledge of the State management structure is a plus;
- Knowledge of relevant computer-based applications (ex. spreadsheets, word processing, database management, PowerPoint presentations) is essential.

- Minimum 4 years of experience as a procurement officer (middle management). Experience with internationally funded programs is a plus;
- Experience dealing with institutional, political and local society representatives.
- Experience with Government of Suriname procurement rules and procedures;
- Experience with wider public financial management systems.

Skills:

- Basic computer skills, MS Word and Excel in Windows environment are essential;
- Strong leadership capabilities, good interpersonal relations, strong initiative and results orientation;
- Good organizational, analytical, problem solving, communication and negotiating skills;
- Ability to quickly build and maintain productive relationships with high level Government officials and other key stakeholders;
- Public speaking/oral presentation skills;
- Strong written and verbal communication skills, both in Dutch and English.

Further information including a full Terms of Reference can be obtained by sending an e-mail to the e-mail address below. Applications for the position must be done by e-mail by submitting a Curriculum Vitae and cover letter by May 20th, **2024**, before 14:00 p.m. Suriname Time (SRT).

Program of Support for the Population Census and the National Statistical System of Suriname (SPCNSSS)

Attn: Mrs. Jone Mahabali, Senior project coordinator MoFP

Paramaribo, Suriname

Tel: 471324

E-mail: peuspcnsss1070@gmail.com